

MATJHABENG

MUNICIPALITY
MUNISIPALITEIT
P O BOX 708
319 STATEWAY
WELKOM
9460
TEL: (057) 391 3119



UMASIPALA
MMASEPALA
INFRASTRUCTURE DIRECTORATE
ENGINEERING PLANNING, SURVEY & DESIGN
1 REINET BUILDING
OFFICE 328

WAYLEAVE APPLICATION FORM

A. CONTACT DETAILS

WAYLEAVE APPLICANT:

The Wayleave Applicant is the Company or Person who pays for the project design and construction and who owns the infrastructure or service. (NOT the agent/person/company/subcontractor/ engineer that completes the application form on behalf of the Wayleave Applicant)

COMPANY/AGENCY/DEPARTMENT

TRADING AS

COMPANY TYPE

COMPANY REGISTRATION NUMBER

CONTACT PERSON

CONTACT TEL

E-MAIL

PHYSICAL ADDRESS

CITY AND PROVINCE

APPLICANT'S ENGINEER:

NAME AND SURNAME

ECSA PROF REG. NUMBER

CONTACT TEL

MOBILE NUMBER

E-MAIL

CONTRACTOR:

NAME

CONTACT TEL

CONTACT PERSON

E-MAIL

B. PURPOSE OF APPLICATION

1. To install a new service.		Mark with an 'X' in the appropriate block
2. To Maintain/Repair/Replace an Existing Service		
3. To occupy or perform other operations.		
4. Other (give details below)		

C. INFORMATION ON THE WORKS

PROVISIONAL DATES			
Start Date (DDMMYYYY)		End Date (DDMMYYYY)	
Estimated duration			

The validity period is 6 months.

The work described in the wayleave must commence within 6 months from the date of issue of the wayleave, failing which the wayleave lapses and re-application is required.

LOCATION OF WORK (give full details):

SUBURB

STREET (FROM)

STREET (TO)

ERF NO'S

HOUSE NO

CONSTRUCTION METHOD							
Open Trench		Drilling		Jacking		Pavement Construction	
Overhead		Excavation		Suspension		In Existing Structure	

D. DECLARATION / INDEMNITY

I, the undersigned hereby,

1. I understand that no private, institutional or contractual agreement shall supersede the Matjhabeng Local Municipality Wayleave Application Procedure.
2. I accept that all interested parties, including state-owned entities, licensees, developers, contractors or any other service providers, are required to submit a formal wayleave application to the Infrastructure Directorate (Planning Unit) and obtain written wayleave approval before any related agreements are considered or any works commence.
3. I undertake to comply fully with all conditions set out in the Wayleave Policy, any related by-laws, and the approved Wayleave, and I accept full responsibility for ensuring that all contractors, subcontractors or agents appointed by me will do the same.
4. Accept the terms and conditions of the wayleave approval and all the conditions as outlined by other affected service agencies.
5. Accept that it is the responsibility of the applicant for all costs associated with the work, including any damages to other services, the reinstatement of services, the cost of any tests that may be required and any claims that may result from the work until the permanent reinstatement is completed.
6. Accept that the applicant Indemnifies the Matjhabeng Local Municipality (MLM) against any claim(s), cost or damage or loss of whatsoever nature that may be incurred or sustained by the municipality, the Wayleave Applicant or any third party and also against all actions, legal proceedings and claims of whatsoever nature that may be instituted or made against the municipality arising out of, because of, or in any way whatsoever caused by or connected with the exercising by the applicant of the rights granted by the wayleave application as well as in respect of cost which the Municipality may incur in examining or resisting any such demands, actions, legal proceedings and claims, instituted by any person or party for injury to person(s) loss of life or damage to or loss of property, arising directly or indirectly from exercising the permission granted with the approval of this wayleave application.

Signed at WELKOM on the _____ day of _____ 20____.

For and on behalf of **Wayleave Applicant** _____

E. CHECKLIST FOR THE APPLICATION (For Official Use)	PROVIDED
--	-----------------

1. Cover letter describing the scope of the application:	YES	NO	
2. Proof of payment of wayleave application fees	YES	NO	
3. Application submitted under the signature of an engineer or professional technologist:	YES	NO	
4. Copies of Company Registration documents and Professional Engineers Certificate of Registration.	YES	NO	
5. Engineers letter of appointment by service provider for supervision provided	YES	NO	N/A
6. Fibre Optic Cables: A copy of the ICASA License for the network owner.	YES	NO	N/A
7. Fibre Optic Cables: the written acknowledgement of other Wayleave Permit Holders of their wish to be in the same trench or their lack thereof part of the application	YES	NO	N/A
8. Level survey cross section provided for crossings:	YES	NO	N/A
9. Technical Drawings (<i>plan/section are mandatory, must show all existing services</i>) – no_scanned copies	YES	NO	
10. Number of copies of drawings submitted = 3 A3 Size	YES	NO	
11. Aerial map or sketch of the work site (<i>must show access routes, location of machinery, distance to rail</i>)	YES	NO	N/A
12. Work Method Statement (<i>must be site and work specific</i>)	YES	NO	
13. Temporary Signage at Road works design provided:	YES	NO	N/A
14. Has Wayleave Applicant received a copy of the Matjhabeng Local Municipality (MLM) Wayleave Procedure and Conditions Manual?	YES	NO	

F. APPROVALS CONTACT DETAILS

The Wayleave Applicant has given notice to the following service agencies that they will be working within the vicinity of their services and said agencies have given the applicant their conditions for conducting such work and have expressed no objection to them applying for a wayleave and to executing said works within the vicinity of their installations.

AGENCY	REMARKS ON PRELIMINARY REQUEST /SIGNATURE / DATE	DETAIL DESIGN TO BE REVIEWED BY AGENCY (Y/N)	REMARKS ON DETAIL DESIGN / SIGNATURE / DATE
ESKOM			
TELKOM			
MTN			
VODACOM			
CELL C			